



The Buchanan Promise understands that you may have extenuating circumstances that make you ineligible for the Buchanan Promise Scholarship. If you feel you should be granted eligibility to receive the scholarship due to circumstances outside of your control, please fill out the entirety of this form, attach all necessary documents, and send to [info@buchananpromise.com](mailto:info@buchananpromise.com) or mail to the Buchanan Promise at the address below. NOTE \*This form is also used to apply for funding to a non-accredited/non-traditional educational institution.

To assist the appeals committee in consideration of your appeal, please provide as much detail as possible. After the Buchanan Promise appeals committee has met to review your appeal, the Buchanan Promise Program Coordinator will communicate the result to you. The process from date of submittal should take approximately 30 days.

**In order to be eligible for the Buchanan Promise Scholarship, a student must:**

1. Be a Buchanan resident (i.e. have a home address within the Buchanan Community School (BCS) District).
2. Graduate from Buchanan Community Schools (Class of 2017 or after).
3. Have attended and lived in Buchanan Community School District continuously since at least the 9<sup>th</sup> grade.

**STEP 1: I am filing a Buchanan Promise Applicant Appeal Form because I don't meet the following eligibility criteria (check all that apply):**

- Continuous Residency (I was not living in BCS District continuously - School of Choice is not appealable).
- Continuous Enrollment (I was not enrolled in the BCS District continuously).
- \* Attending a non-accredited / non-traditional educational institution.
- Other: Please briefly explain: \_\_\_\_\_

**STEP 2: On a separate sheet in 1 page or less, explain in detail your extenuating circumstance that results in you not meeting the Buchanan Promise eligibility criteria OR explain why you are attending a non-traditional educational institution. Also attach any relevant documentation that serves as proof of your circumstance (i.e. divorce, separation, reason field of study requires attending non-traditional programming, etc.). You should also include other information you want the appeals committee to know (i.e. future career goals, educational plan).**

**STEP 3: Please fill out the information below and sign your name. If you are under 18 years of age, your parent/guardian must sign this form as well.**

Student Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Street Address: \_\_\_\_\_ City, State, Zip Code: \_\_\_\_\_

*I certify that all of the provided information is true. I understand that all of the information I submit with the Applicant Appeal Form will be shared with the Buchanan Promise's Executive Board in order to determine if my appeal will be granted or not.*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**STEP 4: Email or mail this appeal form and all supporting documents to:**

Email: [info@buchananpromise.com](mailto:info@buchananpromise.com)

Mail: Buchanan Promise  
111 Days Avenue  
Buchanan, MI 49107